

# Facility Coordinator

Managed Services for Proactive and Professional FM Support

## What a Facility Coordinator Does for You

Sometimes your facilities management team can use an extra hand, but you can't incur the cost or management responsibilities of an additional permanent hire. A ServiceChannel **Facility Coordinator** is a completely dedicated resource to supplement your in-house facility management team.

While all final decision making is ultimately at your discretion, **Facility Coordinators** can expertly manage a range of critical facility management tasks.

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## Key Areas of Focus



- Oversee all activities associated with the ServiceChannel Platform
- Manage and oversee the on-going facilities maintenance and repair needs of existing assets within an assigned region
- Oversee preventive maintenance activities, and contractors and vendors
- Investigate, assess, and implement facilities management cost reduction strategies
- Manage contractor compliance
- Source new service providers

## About ServiceChannel

ServiceChannel, the #1 Facilities Management Platform, is used by global multi-location brands to see inside their buildings, assets, and provider networks — and deliver amazing customer experiences at every location. The ServiceChannel platform captures the industry's richest performance data, with billions of data points drawn from 100 million work orders and over 70,000 providers. Industry leaders such as Louis Vuitton, Bloomin' Brands, CVS Health, and Trader Joe's rely on insights from our platform to work with the best providers, optimize spend, and deliver impeccable customer experience. ServiceChannel is a privately held company funded by Accel, based in the San Francisco Bay Area.

